

# PRIVACY NOTICE

## WREXRENT – Company Let Privacy Addendum

This addendum should be read alongside our full Privacy Notice. It explains how we handle personal data specifically in relation to **company lets**.

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### Who does this apply to?

WREXRENT is a trading name of **Bryn Property Company Limited** (Registered in England & Wales No. 975694), Units 1-3, Five Crosses Industrial Estate, Minera, Wrexham LL11 3RD. Where the tenant is a company or organisation, we may collect and process personal data relating to:

- Company directors;
  - Officers or authorised signatories;
  - Guarantors connected with the company let;
  - Employees who act as contacts for the tenancy;
  - Occupiers of the property provided under the company let.
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### What information we collect

In addition to the categories set out in our main Privacy Notice, we may collect:

- Identification details of company directors/guarantors;
  - Contact details of employees or officers liaising with us;
  - Details of occupiers residing at the property under the company let;
  - Financial details of directors/guarantors where credit or affordability checks are required.
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### Why we collect this information

We process this information in order to:

- Perform our contractual obligations with the company tenant;
  - Verify the identity and suitability of directors, guarantors, or occupiers connected to the tenancy;
  - Communicate with authorised representatives of the company tenant;
  - Manage the tenancy effectively and ensure compliance with relevant legal requirements.
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## **Sharing of information**

Information collected in relation to company lets may be shared with third parties in the same way as described in our main Privacy Notice, including local authorities, tenancy deposit scheme administrators, utilities, and service providers.

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## **Your rights**

Individuals connected to a company let (such as directors, guarantors, employees or occupiers) retain the same rights as described in our main Privacy Notice, including the right to access, correct or request deletion of their personal data.

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## **Contact details**

For questions about how we process personal data in relation to company lets, please contact:

Email: [rentals@wrexrent.com](mailto:rentals@wrexrent.com)

Tel: 01978 757312

Address: Bryn Property Company Limited, Units 1-3, Five Crosses Industrial Estate, Minera, Wrexham LL11 3RD